

Checklist of documents needed for the application of Probate (If the deceased passed away with will)

Required (Y/N)	Description	Received
<input type="checkbox"/>	Original Death Certificate of the Deceased (If it is lost, kindly provide <u>either</u> of the following: <ul style="list-style-type: none"> o Copy of spouse IC & Marriage Certificate o Copy of children's IC & Birth Certificate) 	<input type="checkbox"/>
<input type="checkbox"/>	Copy of Executor's Identify Card	<input type="checkbox"/>
<input type="checkbox"/>	Copy of All Beneficiaries's Identify Card	<input type="checkbox"/>
<input type="checkbox"/>	Original Will	<input type="checkbox"/>
<input type="checkbox"/>	Deposit for legal fees	<input type="checkbox"/>

Checklist of documents needed for the application of Letter of Administration (If the deceased passed away without will)

Required (Y/N)	Description	Received
<input type="checkbox"/>	Original Death Certificate of the Deceased (If it is lost, kindly provide <u>either</u> of the following: <ul style="list-style-type: none"> o Copy of spouse IC & Marriage Certificate o Copy of children's IC & Birth Certificate) 	<input type="checkbox"/>
<input type="checkbox"/>	Copy of Deceased's Spouse's Identity Card & Marriage Certificate	<input type="checkbox"/>
<input type="checkbox"/>	Copy of All Children's Identify Card & Birth Certificate	<input type="checkbox"/>
<input type="checkbox"/>	Copy of Deceased's Parent's Identify Card & Deceased's Birth Certificate	<input type="checkbox"/>
<input type="checkbox"/>	Copy of Death Certificate of Deceased's Spouse/ Children/ Parent who died prior to and those who died after death of deceased	<input type="checkbox"/>
<input type="checkbox"/>	Deposit for legal fees	<input type="checkbox"/>

General Assets' Information

Required (Y/N)	Description	Received
<input type="checkbox"/>	Property's Titles/ Grant (if title has been issued) Property's Sale & Purchase Agreement (if title has not been issued) Property's Latest Bank Statement (if the property is still charged	<input type="checkbox"/>

 Copyright © 2009 Low & Partners. All rights reserved.

42-B, Jalan SS 21/58, Damansara Utama (Uptown), Petaling Jaya, 47400, Selangor, Malaysia

Tel: 03-7729 5293 Fax: 03-7729 5298

Email: Admin@LowPartners.com Url: www.LowPartners.com

	to bank)	
<input type="checkbox"/>	Latest “Cukai Tanah” & “Cukai Pintu” of the Property	<input type="checkbox"/>
<input type="checkbox"/>	Savings Account Passbook/ Current Account Statement/ Fixed Deposits Receipts	<input type="checkbox"/>
<input type="checkbox"/>	Vehicle Registration Card from JPJ	<input type="checkbox"/>
<input type="checkbox"/>	CDS Account Statement showing the existence of shares – Public Listed Company	<input type="checkbox"/>
<input type="checkbox"/>	Shares certificate – Private Listed Company	<input type="checkbox"/>
<input type="checkbox"/>	Unit Trust, Bond and other certificates showing ownership of investments	<input type="checkbox"/>
<input type="checkbox"/>	EPF’s Statement	<input type="checkbox"/>
<input type="checkbox"/>	Insurance Policy or correspondence from the insurance company showing existence of policy	<input type="checkbox"/>

Liability’s Information

Required (Y/N)	Description	Received
<input type="checkbox"/>	Documents pertaining to the Deceased’s Debts, eg: housing loans/ car loan	<input type="checkbox"/>

Copyright © 2009 Low & Partners. All rights reserved.

42-B, Jalan SS 21/58, Damansara Utama (Uptown), Petaling Jaya, 47400, Selangor, Malaysia

Tel: 03-7729 5293 Fax: 03-7729 5298

Email: Admin@LowPartners.com Url: www.LowPartners.com