

Checklist of documents – Probate Application

Required (Y/N)	Description	Received
<input type="checkbox"/>	Death Certificate	<input type="checkbox"/>
<input type="checkbox"/>	Executor's IC	<input type="checkbox"/>
<input type="checkbox"/>	All Beneficiaries' IC	<input type="checkbox"/>
<input type="checkbox"/>	Will (original copy)	<input type="checkbox"/>
<input type="checkbox"/>	Deposit of RM 1,500-00 (cash/ cheque)	<input type="checkbox"/>

Checklist of documents – LA (Letter of Administration) Application

Required (Y/N)	Description	Received
<input type="checkbox"/>	Death Certificate	<input type="checkbox"/>
<input type="checkbox"/>	Deceased's Spouse's IC & Marriage Certificate (if any)	<input type="checkbox"/>
<input type="checkbox"/>	Deceased's Children's IC & Birth Certificate (if any)	<input type="checkbox"/>
<input type="checkbox"/>	Deceased's Parent's IC & Deceased's Birth Certificate (if any)	<input type="checkbox"/>
<input type="checkbox"/>	Deposit of RM 1,500-00 (cash/ cheque)	<input type="checkbox"/>

Checklist of documents – Asset/ Liability

Required (Y/N)	Description	Received
<input type="checkbox"/>	<p><u>Immovable Properties:</u></p> <ul style="list-style-type: none"> • Land Titles/ Grant (if title has been issued) • Sale & Purchase Agreement • Latest Quit Rent (“Cukai Tanah”) • Latest Assessment (“Cukai Pintu”) <p>If the Property is still charged to the Bank:</p> <ul style="list-style-type: none"> ▪ Latest Loan Statement ,or ▪ Loan Agreement 	<input type="checkbox"/>
<input type="checkbox"/>	<p><u>Bank Account/ FD</u> Savings Account Passbook/ Current Account Statement/ Fixed Deposit Slip</p>	<input type="checkbox"/>
<input type="checkbox"/>	<p><u>Motor Vehicle</u> Vehicle Registration Card from JPJ</p>	<input type="checkbox"/>
<input type="checkbox"/>	<p><u>Public Listed Company's shares</u> CDS Account Statement / Shares certificate</p>	<input type="checkbox"/>
<input type="checkbox"/>	<p><u>Sdn. Bhd.</u> Company name or company secretary contact number</p>	<input type="checkbox"/>
<input type="checkbox"/>	Unit Trust, Bond's statement	<input type="checkbox"/>
<input type="checkbox"/>	EPF's Statement	<input type="checkbox"/>
<input type="checkbox"/>	Insurance Policy	<input type="checkbox"/>
<input type="checkbox"/>	<p><u>Liabilities</u> Any document pertaining to the Deceased's Debts, eg: housing loans/ car loan/ Credit Cards/ Personal Loan</p>	<input type="checkbox"/>